

Cleaning Agreement

This agreement is drawn between _____ (Hereinafter referred to as resident) and **Balfour Beatty Communities** (Hereinafter referred to as contractor).

The resident living in quarters # _____, has agreed to pay the contractor for cleaning services to be provided upon terminating the above mentioned housing unit. The payment must be received in full by *money order, cashiers check, Visa or MasterCard* in the amount of \$ _____ (a pre-determined cost) prior to final inspection.

Once the agreement has been made and all monies have been paid, the soldiers' final inspection will reflect approval in the cleaning category. It is still the resident's responsibility to have all carpeted areas professionally cleaned or pay additional fee for cleaning of carpet and repair any damage caused by negligence or misuse and return the exact number of keys issued for the quarters. All repairs must be completed prior to final inspection or charges for repair may be assessed to your account. Maintenance will only accept work orders prior to 10 days before your scheduled move out date for minor maintenance. Any damages must be repaired or paid for by resident. Also, a superficial clean (per the attached memo) is required.

If all items listed in the clearing standards (excluding cleaning), not specifically stated in the minimum cleaning requirements list have been fulfilled, then the resident will be cleared from housing on the date of final inspection and the contractor will bring in the cleaning subcontractor to clean the quarters after it is vacated.

Cleaning prices are as follows:

	Contract Clean	Contract Carpet Clean	
3 Bedroom	\$ 250.00	\$95 Apt	\$125 TH
4 Bedroom	\$ 300.00	\$95 Apt	\$125 TH

_____(initial) I have elected a contract clean of my residence.

_____(initial) I have elected a contract carpet cleaning of my residence.

I have read, understand and accept the terms and conditions of this agreement.

Resident's Signature _____ Date _____
Resident Specialist's _____ Date _____
Signature

Effective 12/1/09

Minimum Cleaning Requirements For Out Processing

1. Remove all trash, food and personal belongings.
2. Lightly wipe down all appliances
3. Sweep, vacuum and wet mop.
4. Have all carpets professionally cleaned (must provide receipt); pet owners must include pet neutralization (if pet odor is still present at time of final inspection, carpet replacement charges will be assessed.)
5. Remove all crayons/marker and or pencil/pen markings from walls and ceilings.
6. **TH ONLY**-Clean front and back yards of extraneous material i.e. garbage, unwanted personal items and animal feces.
7. **TH**-Remove all trash from the exterior of the home, sidewalk and curb; trash containers and recycling bin must be scrubbed free of odor and all debris. **APT**- Recycling bin must be scrubbed free of all debris and odor.
8. Clean exterior doorways, porches, patios, garages and/or carports of chalk, spider webs, debris etc.
9. **TH ONLY**-Clean & sweep garage and driveway.
10. Remove satellite dish including all cables and wiring.
11. If there is visible rodent/pest activity in your home, pest control charges will be assessed.

If any of the above-mentioned actions are not taken by the time of your final inspection, additional charges may be assessed.

IMPORTANT ONSITE TRANSFERS: You will be given only ONE appointment to clear your previous address. If you fail or do not show up we will automatically clear your home and assess all necessary charges to your account. NO EXCEPTIONS & NO RE-SCHEDULING!

Address	Home Phone Number	Duty Phone Number
Resident's Signature		Date
Resident Specialist's Signature		Date